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OFFICE OF MANAGEMENT AND BUDGET

Executive Office of the President; **Acquisition Advisory Panel;**  
**Notification of Upcoming Meetings of the Acquisition Advisory Panel**

AGENCY: Office of Management and Budget, Executive Office of the President.

ACTION: Notice of federal **advisory** committee meetings.

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SUMMARY: The Office of Management and Budget announces two meetings of the **Acquisition Advisory Panel** (AAP or ``**Panel**'') established in accordance with the Services **Acquisition** Reform Act of 2003.

DATES: There are two meetings announced in this Federal Register Notice. Public meetings of the **Panel** will be held on February 23rd and March 17th, 2006. All meetings will begin at 10 a.m. Eastern Standard Time and end no later than 5 p.m.

ADDRESSES: The two meetings will be held at the White House Conference Center, Truman Room, 726 Jackson Place NW., Washington, DC 20503. The public is asked to pre-register one week in advance for all meetings due to security and/or seating limitations (see below for information on pre-registration).

FOR FURTHER INFORMATION: Members of the public wishing further information concerning these meetings or the **Panel** itself, or to pre-register for the meetings, should contact Laura Auletta, Designated Federal Officer (DFO), at: [laura.auletta@gsa.gov](mailto:laura.auletta@gsa.gov), phone/voice mail (202) 208-7279, or mail at: General Services Administration, 1800 F. Street, NW., Room 4006, Washington, DC 20405. Members of the public wishing to reserve speaking time must contact Ms. Anne Terry, AAP Staff Analyst, in writing at: [anne.terry@gsa.gov](mailto:anne.terry@gsa.gov), by fax at 202-501-3341, or mail at the address given above for the DFO, no later than one week prior to the meeting at which they wish to speak.

SUPPLEMENTARY INFORMATION:

(a) Background: The purpose of the **Panel** is to provide independent advice and recommendations to the Office of Federal Procurement Policy and Congress pursuant to section 1423 of the Services **Acquisition** Reform Act of 2003. The **Panel**'s statutory charter is to review Federal contracting laws, regulations, and governmentwide policies, including the use of commercial practices, performance-based contracting, performance of **acquisition** functions across agency lines of responsibility, and governmentwide contracts. Interested parties are invited to attend the meetings. Opportunity for public comments will be provided at both meetings. Any change will be announced in the Federal Register.

All Meetings--While the **Panel** may hear from additional invited speakers, the focus of these two meetings will be discussions of working group findings and recommendations. Selected working groups, established at the February 28, 2005 and May 17, 2005 public meetings of the AAP (see <http://www.acqnet.gov/aap> for a list of working

groups), will discuss with the full **Panel** the findings and recommendations briefed at the October and November 2005 public meetings. It

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is anticipated that some voting may occur at one or both of these meetings. The **Panel** welcomes oral public comments at these meetings and has reserved one hour for this purpose at each meeting. Members of the public wishing to address the **Panel** during the meeting must contact Ms. Anne Terry, in writing, as soon as possible to reserve time (see contact information above).

(b) Posting of Draft Reports and Preliminary Findings and Recommendations: Members of the public are encouraged to regularly visit the **Panel's** Web site to view draft reports. Currently, the working groups are staggering the posting of various sections of their draft reports at <http://www.acqnet.gov/aap> under ``Working Group

Reports.'' Additionally, many of the preliminary findings and recommendations may be found in Power Point slides under ``Meeting Materials'' for the October, November, and December meetings. The **Panel** voted on some small business recommendations on January 31, 2006 as well. The results of the vote are available on the slides under ``Meeting Materials'' for that date.

(c) Availability of Materials for the Meetings: Please see the **Panel's** Web site for any available materials, including draft agendas and minutes (<http://www.acqnet.gov/aap>). Questions/issues of particular

interest to the **Panel** are also available to the public on this Web site on its front page, including ``Questions for Government Buying Agencies,'' ``Questions for Contractors that Sell Commercial Goods or Services to the Government,'' ``Questions for Commercial Organizations,'' and an issue raised by one **Panel** member regarding the rules of interpretation and performance of contracts and liabilities of the parties entitled ``Proposal for Public Comment.'' The **Panel** encourages the public to address any of these questions/issues when presenting either oral public comments or written statements to the **Panel**.

(d) Procedures for Providing Public Comments: It is the policy of the **Panel** to accept written public comments of any length, and to accommodate oral public comments whenever possible. The **Panel** Staff expects that public statements presented at **Panel** meetings will be focused on the **Panel's** statutory charter and working group topics, and not be repetitive of previously submitted oral or written statements, and that comments will be relevant to the issues under discussion.

Oral Comments: Speaking times will be confirmed by **Panel** staff on a ``first-come/first-served'' basis. To accommodate as many speakers as possible, oral public comments must be no longer than 10 minutes. Because **Panel** members may ask questions, reserved times will be approximate. Interested parties must contact Ms. Anne Terry, in writing (via mail, e-mail, or fax identified above for Ms. Terry) at least one week prior to the meeting in order to be placed on the public speaker list for the meeting. Oral requests for speaking time will not be taken. Speakers are requested to bring extra copies of their comments

and presentation slides for distribution to the **Panel** at the meeting. Speakers wishing to use a Power Point presentation must e-mail the presentation to Ms. Terry one week in advance of the meeting.

Written Comments: Although written comments are accepted until the date of the meeting (unless otherwise stated), written comments should be received by the **Panel** Staff at least one week prior to the meeting date so that the comments may be made available to the **Panel** for their consideration prior to the meeting. Written comments should be supplied to the DFO at the address/contact information given in this Federal Register Notice in one of the following formats (Adobe Acrobat, WordPerfect, Word, or Rich Text files, in IBM-PC/Windows 98/2000/XP format). Please note: Since the **Panel** operates under the provisions of the Federal **Advisory** Committee Act, as amended, all public presentations will be treated as public documents and will be made available for public inspection, up to and including being posted on the **Panel's** Web site.

(e) Meeting Accommodations: Individuals requiring special accommodation to access the public meetings listed above should contact Ms. Auletta at least five business days prior to the meeting so that appropriate arrangements can be made.

Laura Auletta,  
Designated Federal Officer (Executive Director), **Acquisition Advisory Panel**.

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